

**BUTTE SCHOOLS SELF-FUNDED PROGRAMS**

**BOARD OF DIRECTORS – Employee Benefits and JPA Administration, only**

**October 11, 2022**

**Butte County Office of Education  
1859 Bird Street, Oroville, California**

**MINUTES**

This meeting was also conducted telephonically via Zoom.

Directors:

<b>Member</b>	<b>Director – Management</b>	<b>Director - Labor</b>
Biggs Unified	Lorelle Mudd	Absent
Butte County Office of Education	Mikeial Williamson	Debbie Haggard
Butte Glenn Community College District	Chris Little	Absent
Chico Unified School District	Marie Hartman	Kevin Moretti
Durham Unified	Aimee Belev	Yolanda Prentice
Gridley Unified	Heather Naylor	Vacant
Manzanita Elementary	Brittany Lobo	Vacant
Oroville City Elementary	Andrew James	Shawna Hutsell
Oroville Union High	Absent	Chello Metcalf
Palermo Union	Absent	Vacant
Paradise Unified	David McCready	Cynthia Smith
Thermalito Union	Cody Walker	n/a

Staff: Christy Patterson.....Executive Director  
Nicole Strauch.....Senior Benefits/Administrative Assistant

Consultant: Leah Ledda.....Alliant Employee Benefits

Invited Guests: Steve Spigarelli .....Delta Dental  
Ryan Neese .....Delta Dental

**A. CALL TO ORDER**

President Andrew James called the meeting to order at 2:00 p.m.

**B. ROLL CALL AND DECLARATION OF A QUORUM**

Executive Director Christy Patterson conducted a roll call and declared that a quorum of directors and votes was present with 15 of 21 directors and 61 of 75 weighted votes.

**C. AGENDA**

Mrs. Patterson requested that items G.4. through G.10 be moved to immediately follow the public comments section for the meeting.

Motion: Approve as reordered.		Directors	Votes
	Yes	15	62
Made by: Kevin Moretti	No	0	0
Seconded by: Aimee Beleu	Absent	6	13
Motion passed by unanimous voice vote of the directors present.			

D. PUBLIC COMMENTS

There were none.

G. DISCUSSION/ACTION ITEMS – JPA Administration

4. Annual Self-Evaluation by Board of Directors: President James asked for discussion. Comments included that the evaluation serves as an opportunity for self-reflection as a director. President James asked that the Board review director attendance by district at the May meeting.

There was also discussion regarding meeting format with comments regarding the difficulty and convenience of a hybrid Zoom/in person format. It was the consensus that December and May meetings will be exclusively in Zoom for this year with the March meeting to be held in person, only.

*Kevin Moretti left the meeting at 2:20 p.m. Cynthia Smith joined the meeting at 2:27 p.m.*

5. Annual Review of Governance Handbook

Motion: Adopt as presented.		Directors	Votes
	Yes	15	51
Made by: Cody Walker	No	0	0
Seconded by: Shawna Hutsell	Absent	6	24
Motion passed by unanimous voice vote of the directors present.			

6. Policy Reviews and Revisions

- a. Consider Revised Policy 1.15, Conflict of Interest:

Motion: Adopt as presented.		Directors	Votes
	Yes	15	51
Made by: Chris Little	No	0	0
Seconded by: Debbie Haggard	Absent	6	24
Motion passed by unanimous voice vote of the directors present.			

- b. Review Policy 2.2, Investments: The policy was reviewed with no direction given nor action taken.

c. Consider Policy 2.10, Capital Leases:

Motion: Adopt as presented.		Directors	Votes
	Yes	15	51
Made by: Cody Walker	No	0	0
Seconded by: Aimee Belev	Absent	6	24
Motion passed by unanimous voice vote of the directors present.			

d. Consider Revised Policy 4.5, Weighted Vote Calculations

Motion: Adopt as presented.		Directors	Votes
	Yes	15	51
Made by: Shawna Hutsell	No	0	0
Seconded by: Brittany Lobo	Absent	6	24
Motion passed by unanimous voice vote of the directors present.			

7. Adopt Weighted Vote Calculation effective October 12, 2022

Motion: Adopt as presented.		Directors	Votes
	Yes	15	51
Made by: Cody Walker	No	0	0
Seconded by: Debbie Haggard	Absent	6	24
Motion passed by unanimous voice vote of the directors present.			

8. Consider Audit Engagement Letter 2023-2025

Motion: Approve as presented.		Directors	Votes
	Yes	15	51
Made by: Chris Little	No	0	0
Seconded by: Mikeial Williamson	Absent	6	24
Motion passed by unanimous voice vote of the directors present.			

9. Consider Amended Joint Powers Agreement

This item was tabled so that Article 16, Affirmative Action Policy Statement could be reviewed for compliance with Proposition 209 regarding equal employment opportunities.

10. Consider Updated Bylaws

Motion: Adopt as presented.		Directors	Votes
	Yes	15	51
Made by: Shawna Hutsell	No	0	0
Seconded by: Heather Naylor	Absent	6	24
Motion passed by unanimous voice vote of the directors present.			

*Kevin Moretti joined the meeting at 2:40 p.m. Cody Walker left the meeting at 2:46 p.m.*

E. CONSENT AGENDA

Motion: Approved as presented.		Directors	Votes
	Yes	15	63
Made by: Heather Naylor	No	0	0
Seconded by: Debbie Haggard	Absent	5	11
Motion passed by unanimous voice vote of the directors present.			

F. REPORT

1. Consultant’s Report: Leah Ledda, Alliant Employee Benefits, reviewed the consultant’s report.
2. Staff Reports: Christy Patterson reviewed the draft financial statements as of June 30, 2022. Nicole Strauch reviewed the open enrollment report and highlighted the main changes elected by the membership. She also reviewed the annual report on benefit trends for the prior year. Additional information on the decline in EAP usage for mental health services was requested.

Mrs. Patterson reviewed updated to the Strategic Action Plan and ways in which BSSP will be recognizing its 40<sup>th</sup> anniversary.

G. DISCUSSION/ACTION ITEMS – Employee Benefits

1. Discuss Dental Plans: Steve Spigarelli and Ryan Neese, Delta Dental, reported that post-pandemic many providers are leaving Delta’s network, although that decline is offset by new dentists joining. Mrs. Patterson noted that many new dentists are in corporate rather than sole-practices. Leah Ledda commented the trend is across carriers with providers leaving networks to be independent of any insurance carriers. Ms. Ledda also shared data regarding disruption of services via non-network providers.

Additional information was requested regarding the number of providers leaving other carriers’ networks. Administration will work on education of the membership regarding non-network benefits and use of HSA/FSA funds to offset the out of pocket costs.

*Mikeial Williamson left the meeting at 4:15 p.m. David McCready left the meeting at 4:30.*

2. Consider Employee Benefits Broker and Consultant Services: Some directors commented on the merits of checking the marketplace from the public’s perspective. After discussion, Mrs. Patterson was directed to proceed with an evaluation survey of directors, the results of which will be reviewed at the December meeting.

Motion: Exercise one-year extension of Alliant contract, through June 30, 2024.		Directors	Votes
	Yes	13	56
Made by: Kevin Moretti	No	0	0
Seconded by: Marie Hartman	Absent	7	18
Motion passed by unanimous voice vote of the directors present.			

3. Health and Wellness Center Operations

- a. Consider Revised Policy 3.3, Salary and Benefits for Employees Not Subject to an Employment Contract: Chris Little suggested additional wording be added regarding the extra duty pay. Mrs. Patterson will include that for Mr. Little’s review.

Motion: Adopt reviewed Policy 3.3 as presented, with additional language regarding extra duty pay reviewed by Chris Little.		Directors	Votes
	Yes	13	56
Made by: Chris Little	No	0	0
Seconded by: Debbie Haggard	Absent	7	18
Motion passed by unanimous voice vote of the directors present.			

- b. Consider 403(b) Contributions Equal to Fair Market Value of Forfeited 401(k) and Profit Sharing Balances

Motion: Approve as presented.		Directors	Votes
	Yes	13	56
Made by: Debbie Haggard	No	0	0
Seconded by: Brittany Lobo	Absent	7	18
Motion passed by unanimous voice vote of the directors present.			

H. ITEMS FROM THE DIRECTORS:

There were none.

I. ADJOURNMENT

The meeting adjourned at 5:03 p.m.

Respectfully submitted,

  
Christy R. Patterson  
Executive Director