

BUTTE SCHOOLS SELF-FUNDED PROGRAMS

MEETING OF THE BOARD OF DIRECTORS

December 14, 2021 2:00 PM

Palermo Union School District
7390 Bulldog Way
Palermo, California

AGENDA

ITEM

REFERENCE

This meeting will also be conducted via teleconference in accordance with Government Code Section 54953(b). The teleconference locations are as follows:

- *Biggs Unified School District, 300 B Street, Biggs, California*
- *Butte County Office of Education, 1859 Bird Street, Oroville, California*
- *Butte Glenn Community College District, 3536 Butte Campus Drive, Oroville, California*
- *Butte Schools Self-Funded Programs, 500 Cohasset Road, Suite 24, Chico, California*
- *Chico Unified Teachers Association, 819 East 5th Avenue, Chico, California*
- *Durham Unified School District, 9420 Putney Drive, Durham, California*
- *Gridley Unified School District, 429 Magnolia Street, Gridley, California*
- *Manzanita Elementary School District, 627 E. Evans-Reimer Road, Gridley, California*
- *Oroville City Elementary School District, 2795 Yard Street, Oroville, California*
- *Oroville Union High School District, 2211 Washington Avenue, Oroville, California*
- *Palermo Union School District, 7390 Bulldog Way, Palermo, California*
- *Paradise Unified School District, 6696 Clark Road, Paradise, California*
- *Thermalito Union Elementary School District, 400 Grand Avenue, Oroville, California*
- *12315 Harbour Lane, Browns Valley, California*

These locations are accessible to the public, and members of the public may address the Board from these teleconference locations. In compliance with the Americans with Disabilities Act, if you are a disabled person and require a disability-related modification or accommodation to participate in this meeting, please contact Christy Patterson at 530-879-7439. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

In accordance with the BSSP Governance Handbook, each agenda will include a time reserved for comments from the public:

- *Members of the public will identify themselves and will direct their comments to the Chairperson.*
- *Speakers will be given five minutes to present their topic.*
- *Each topic will be limited to 15 minutes or three speakers.*
- *Once two speakers have shared a similar viewpoint, the Chairperson will ask for a differing viewpoint. If no other viewpoint is represented, a third speaker may present.*
- *Speakers will not be allowed to yield their time to other speakers.*
- *Speakers will respect the time limit granted for their presentation. Those speakers unwilling to respect the time limit will be asked to discontinue their presentation by the Chairperson.*

ITEM REFERENCE

An unwillingness to halt a presentation after being directed will, at the discretion of the Chairperson, result in the meeting being called into “recess” until such time that the meeting can resume in an orderly fashion.

- *No disturbance or willful interruption of any Board of Directors meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chairperson to terminate the privilege of addressing the meeting.*

Members of the public will be given an opportunity to address the Board either before or during the Board’s consideration of each item of business to be discussed at regular or special meetings.

- *Speakers will identify themselves and will direct their comments to the Board.*
- *Each speaker will be allowed five (5) minutes to address the Board.*
- *In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.*

A. CALL TO ORDER

B. INTRODUCTIONS

C. ROLL CALL AND DECLARATION OF A QUORUM

D. AGENDA

1. Amendments/Adjustments
2. Approval of Agenda

E. PUBLIC COMMENTS

No action may be taken on off-agenda items, unless authorized by law. Comments are welcome on any agenda item.

F. CONSENT AGENDA

1. Adopt Minutes
 - a. Board of Directors, May 25, 20211
 - b. Board of Directors, August 24, 20215
 - c. Board of Directors, October 19, 20217
 - d. Board of Directors, October 25, 20219
2. Approve Check Register: May 1, 2021 to November 30, 2021.....11
3. Approve Contracts
 - a. Healthstat, Inc., Amendments 29, 30, 31, 33, and 34 to Health Risk Management Agreement.....21
 - b. Butte County Office of Education, Fourth Addendum to Commercial Lease.....29
4. Receive and File Actuarial Review for Compliance with California Education Code 17566 as of June 30, 2021.....31
5. Adopt Weighted Vote Calculation effective July 1, 202145

ITEM REFERENCE

G. REPORTS

- 1. Consultant47
- 2. Executive Director55
- 3. Anniversary Committee61

H. DISCUSSION/ACTION

Employee Benefits

- 1. Adopt Strategic Action Plan 2021-202465
- 2. Adopt Master Medical Plan Menu effective October 1, 202273
- 3. Consider Supplemental Benefits
 - a. Financial Wellness79
 - b. Behavioral Health87
- 4. Consider Additional Voluntary Benefits97

Administration

- 5. Conduct Annual Reviews
 - a. Self-Evaluation by Board of Directors103
 - b. Governance Handbook.....107
 - c. Annual Review of Policy 1.15, Conflict of Interest.....127
 - d. Annual Review of Policy 2.2, Investments.....131
- 6. Approve Workers' Compensation Program
 - a. Adopt Resolution 21-01, Workers' Compensation Program.....133
 - b. Adopt Resolution 21-02, Notice of Withdrawal from North Valley Schools Insurance Group133
- 7. Discuss Succession Planning137

I. ITEMS FROM THE DIRECTORS

Property and Liability

J. CONSENT AGENDA

- 1. Approve Minutes, Board of Directors, October 22, 2021.....147
- 2. Approve Check Register: May 1, 2021 to November 30, 2021.....149

K. DISCUSSION/ACTION

- 1. Review and/or Adopt Revised Policy 5.10, Allocation of Property Program Limits.....151
- 2. Review Memorandum of Liability Coverage effective July 1, 2022.....159

L. EXECUTIVE DIRECTOR'S REPORT183

M. ITEMS FROM THE DIRECTORS

ITEM

REFERENCE

N. ADJOURNMENT

Executive Committee 3:30 PM <i>May be cancelled for lack of agenda</i>		Board of Directors 2:00 PM	
February 15, 2022	To be determined	March 8, 2022	To be determined
May 3, 2022	To be determined	May 24, 2022	To be determined

Americans with Disabilities Act

The Butte Schools Self-Funded Programs conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Butte Schools Self-Funded Programs, shall be made to: Christy Patterson, Executive Director, BSSP, 500 Cohasset Road, Suite 24, Chico, California 95926, 530-879-7438.