

**BUTTE SCHOOLS SELF-FUNDED PROGRAMS**

**BOARD OF DIRECTORS**

**September 16, 2020**

**Via Zoom**

**MINUTES**

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Directors:

<b>Member</b>	<b>Director – Management</b>
Biggs Unified	Karen Peters
Butte County Office of Education	Karen Finley
Durham Unified	Aimee Belev
Gridley Unified	Heather Naylor
Manzanita Elementary	Brittany LaRose
Oroville City Elementary	Andrew James
Oroville Union High	Susan Watts
Palermo Union	Ruthie Anaya
Paradise Unified	David McCready
Thermalito Union	Greg Blake, Alternate

Staff: Christy Patterson.....Executive Director

A. CALL TO ORDER

President Ruthie Anaya called the meeting to order at 10:04 AM.

B. INTRODUCTIONS

No introductions were needed.

C. ROLL CALL AND DECLARATION OF A QUORUM

Executive Director Christy Patterson conducted a roll call and declared that a quorum of directors and votes was present with a total of 7 of 10 directors and 25 of 39 weighted votes.

D. AGENDA

Motion: Approve agenda as posted.		Directors	Votes
	Yes	9	32
Made by: Andrew James	No	0	0
Seconded by: Heather Naylor	Absent	1	39
Motion passed by roll call vote of the directors present.			

E. PUBLIC COMMENTS

There were none.

F. DISCUSSION/ACTION

1. Discussion on Wildfire Coverage: Mrs. Patterson reviewed the coverages associated with the North Complex/Bear Fire and related losses of September 8, 2020.

*David McCready joined the meeting at 10:08 am.*

2. Utilization of risk Management and Rate Stabilization Funds: Mrs. Patterson reviewed a proposal to distribute a portion of rate stabilization and risk management dollars to districts for reimbursement of costs associated with remediation, cleanup or prevention of future damage from wildfire smoke and ash damage. Due to the \$2.5M wildfire deductible, only Oroville City Elementary and Pioneer Union Elementary will have insurance claims for the September 8, 2020 losses in the Bear/North Complex Fire. She also encouraged districts to avoid filing claims in order to preserve wildfire loss history.

Motion: Approve \$100,000, available on the pro-rata basis of districts' most recent 3-year premium average, available for remediation, cleanup or prevention of future damage from wildfire smoke and ash damage.		Directors	Votes
	Yes	10	39
Made by: Greg Blake	No	0	0
Seconded by: Andrew James	Absent	0	0
Motion passed by unanimous voice vote of the directors present.			

3. Policy Reviews and Revisions:

- a. Policy 5.6, Property and Liability Memorandum of Coverage:

Motion: Approve revisions to Policy 5.6, Property and Liability Memorandum of Coverage		Directors	Votes
	Yes	10	39
Made by: Andrew James	No	0	0
Seconded by: Greg Blake	Absent	0	0
Motion passed by unanimous voice vote of the directors present.			

- b. Policy 5.10, Allocation of Property Program Limits:

Motion: Approve revisions to Policy 5.10, Allocation of Property Program Limits		Directors	Votes
	Yes	10	39
Made by: Greg Blake	No	0	0
Seconded by: Heather Naylor	Absent	0	0
Motion passed by unanimous voice vote of the directors present.			

4. Adoption of Resolution 2020-04, Declaration of Emergency Requiring Contract for Repairs, Alternations, Work or Improvement Without Advertising for or Inviting Bids:

Motion: Adopt Resolution 2020-04		Directors	Votes
	Yes	10	39
Made by: Andrew James	No	0	0
Seconded by: Susan Watts	Absent	0	0
Motion passed by unanimous voice vote of the directors present.			

G. ADJOURNMENT

The meeting adjourned at 10:53 a.m.

Respectfully submitted,



Christy R. Patterson  
Executive Director

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