

BUTTE SCHOOLS SELF-FUNDED PROGRAMS

POLICIES & PROCEDURES MANUAL

Subject: **LEGAL ACTIONS AGAINST BSSP**

Section: **1.12**

The administration office of BSSP has been designated as the office of record for service of all legal action against BSSP. The Executive Director has been designated as the agent for service of process.

The Board has designated counsel for the handling of claims matters. The Executive Director, with the approval of the Executive Committee, has the responsibility of assigning other matters to appropriate counsel.