

BUTTE SCHOOLS SELF-FUNDED PROGRAMS

BOARD OF DIRECTORS

**October 11, 2018
Marsh Junior High School
Chico, California**

MINUTES

Directors:

Member	Director – Management	Director – Labor
Biggs Unified	Pam Ragan	Dave Browning
Butte County Office of Education	Karen Finley	Joe Crispin
Butte-Glenn Community College	Selena Lee (alternate)	John Soldate
Chico Unified	Kevin Bultema	Kevin Moretti
Durham Unified	Ron Sherrod	Jean Murphy Atkins
Gridley Unified	Heather Naylor	Absent
Manzanita Elementary	Absent	Lora Askea
Oroville City Elementary	Andrew James	Carla Held
Oroville Union High	Susan Watts	Absent
Palermo Union	Ruthie Anaya	Absent
Paradise Unified	David McCready	Jan Hillskemper
Thermalito Union	Absent	n/a
Bangor Union Elementary, Feather Falls Union Elementary, Golden Feather Union Elementary, and Pioneer Union Elementary	Absent	Absent

Staff: Christy Patterson.....Executive Director
Nicole Strauch.....Senior Benefits / Administrative Assistant

Invited Guests: Christine KernsAlliant Employee Benefits
Leah Ledda.....Alliant Employee Benefits

A. CALL TO ORDER

President Ruthie Anaya called the meeting to order at 2:00 p.m.

B. ROLL CALL AND DECLARATION OF A QUORUM

Executive Director Christy Patterson conducted a roll call and declared that a quorum of directors and votes was present with a total of 15 directors and 56 weighted votes.

C. AGENDA

Motion: Approve agenda as presented.		Directors	Votes
	Yes	14	51
Made by: Kevin Moretti	No	0	0
Seconded by: Andrew James	Absent	10	25
Motion passed by unanimous vote of the directors present.			

D. PUBLIC COMMENTS

There were none.

E. CONSENT AGENDA

Heather Naylor and John Soldate joined the meeting at 2:03 p.m.

Motion: Approve agenda as presented.		Directors	Votes
	Yes	16	61
Made by: Andrew James	No	0	0
Seconded by: Carla Held	Absent	8	19
Motion passed by unanimous vote of the directors present.			

F. REPORT / ACTION ITEMS

1. Third Party Administrator's Reports: There was no separate report.
2. Consultant's Report: Christine Kerns, Alliant Employee Benefits, introduced Leah Ledda who is joining BSSP's broker/consultant team. Ms. Kerns also provided an update on the Affordable Care Act and use of the Employee Assistance Program (EAP).

Selena Lee joined the meeting at 2:10 p.m. Joe Crispin joined the meeting at 2:16 p.m.

3. Executive Director's Report
 - a. Financial Reports as of June 30 and August 31, 2018: Mrs. Patterson reviewed the unaudited financial statements as of June 30, 2018, as well as those August 31, 2018.
 - b. Open Enrollment Report: Mrs. Patterson reviewed the reasonably low volume of changes elected by the membership during the 2018 open enrollment period.
 - c. Anthem and Enloe Contract Update: Mrs. Patterson will communicate with directors via email following with updates following a negotiation session planned for the upcoming Friday or Monday.

G. DISCUSSION / ACTION ITEMS

1. Voluntary Benefits and Open Enrollment Support: Mrs. Patterson reviewed the process to date and Ms. Kerns reviewed the summary and request for proposal process to date.

Motion: Executive Committee make a recommendation for a voluntary benefits third party administrator after a review of proposals and demonstrations by finalists.		Directors	Votes
	Yes	18	73
Made by: Pam Ragan	No	0	0
Seconded by: Kevin Moretti	Absent	6	7
Motion passed by unanimous vote of the directors present.			

2. Health and Wellness Centers: Mrs. Patterson reviewed utilization reports through August, 2018, and reported that two medical doctor candidates had been interviewed. She also reported on future considerations for the Health and Wellness Centers.
3. Utilization of Deficit Restoration Surcharge (7/1/17-9/30/18): Mrs. Patterson reviewed her proposal to retain the deficit restoration surcharge. Some directors emphasized it was important to not lose sight of prior comments that the surcharge would be rebated to the membership if not needed. Others recommended it be retained as working capital for future needs.

Motion: Retain deficit restoration surcharge for utilization against future HWC operational fluctuations.		Directors	Votes
	Yes	16	68
Made by: Pam Ragan	No	2	5
Seconded by: Dave Browning	Absent	6	7
Motion passed by majority vote.			

Jean Murphy Atkins left the meeting at 4:10 p.m.

4. Broker Services Agreement (Benefits Consultant and Broker):

Motion: Renew Broker Services Agreement with Alliant Employee Benefits for three years with two 1-year extensions.		Directors	Votes
	Yes	17	72
Made by: Kevin Bultema	No	0	0
Seconded by: David McCready	Absent	7	8
Motion passed by unanimous vote of the directors present.			

5. Strategic Action Plan

In the interest of time, this item was tabled for a future meeting date.

Jan Hillskemper left the meeting at 4:40 p.m.

6. Annual Self-Evaluation

In the interest of time, this item was tabled for a future meeting date.

7. Policy Reviews and Revisions

a. Annual Review of Policy 1.15, Conflict of Interest: No revisions were proposed to the policy.

b. Annual Review of Policy 2.2, Investments: No revisions were proposed to the policy.

H. ITEMS FROM THE DIRECTORS

There were none.

I. CLOSED SESSION

At 4:41 p.m., President Anaya moved the meeting into closed session for a conference with labor negotiator (Government Code Section 54957.6), with Christy Patterson, Agency Representative, regarding BSSP's unrepresented employees.

At 4:48 p.m., President Anaya returned the meeting to open session and reported that no action had been taken but that Mrs. Patterson had been directed to update the proposed salary schedule and place revised policy 3.3. on the consent agenda of a future meeting.

All labor directors and those representing Chico Unified and Butte Glenn Community College District left the meeting at 4:49 p.m.

J. DISCUSSION/ACTION ITEMS: PROPERTY AND LIABILITY

1. 2018/2019 Risk Management Activities:

Motion: Provide safety credits for the 2018-19 plan year.		Directors	Votes
	Yes	8	36
Made by: David McCready	No	0	0
Seconded by: Pam Ragan	Absent	3	5
Motion passed by unanimous vote of the directors present.			

K. ADJOURNMENT

The meeting adjourned at 4:51 p.m.

Respectfully submitted,


Christy R. Patterson
Executive Director